

Northaw and Cuffley Residents Association
Minutes of meeting held
7th January 2021

Present

Michael Green Chair
Mike Clark IT/Web
Diane Draper Treasurer
Linda Stubbs Secretary
Stan Buckley

1.Apologies

There were no apologies.

2.Visitors

There were no visitors.

3.Conflicts of interest

None declared.

4.Minutes of meeting held on 5th November 2020

Passed.

5.Matters Arising

None

6.IT & Website

MC will be making some minor editing updates.

7.Admin

MG said we need to appoint a Membership Secretary and Vice Chairman. Currently there were no volunteers from the committee. MG suggested we wait until we recruit more committee members to fill these posts.

8.Treasurer's Report

DD said the accounts have been signed and returned to MG. We have had the following subs.

Standing Order paid into the bank.	£ 982.00
Cash and cheques	£ 725.00
Donations.	£. 75.00
Totalling.	£1,782.00

Our outgoings are £1,132.41 but this doesn't include LCN payments relating to the NCRA website.

By comparison In 2019 our total money received was £3,702.38 but we had three large donations.

Our outgoings were £1,807.02

This year we have saved money by not hiring Cuffley Hall for meetings but our subs are down on last years.

DD said we have had returned yet again the signatory form to add LS on to the Barclays Bank account. We discussed possibly changing our Bank. LS said you can pay money into your bank account at the post office.

MG said it was reasonable for us to claim expenses (for example paper, ink etc). There seems to be some reluctance by Committee members. Therefore, although he has previously absorbed such costs he intends to set a precedent and claim now he is covering the Membership Secretary post as well as Chair.

9.Planning Update

DD said there was a planning application received on 31st December 2020, but it was not contentious. MC said we need to keep a close eye on planning applications as this was the time of year when developers like to submit more contentious applications.

10.1 Police/Owl

No information available

10.2 Parish Council.

MC said the Parish Council had the first meeting of the Neighbourhood Plan Steering Group and it had been a very productive start.

10.3 Kidston Institute

MG said the Institute was closed due to COVID except for the Nursery. There had been some problems with the installation of a smart meter as they had not turned up for appointments they had made, but it has successfully been installed now.

10.4 Cuffley Hall

LS said our bookings to rent the hall have been cancelled up to March 2021.

10.5 PPG update on Cuffley Village Surgery

There have been no meetings but one was scheduled to take place within the following week.

Co-opting Committee Members

MG said we have 7 vacancies. He had someone in mind to co-opt but he needed to make enquiries to find out their details so he could telephone and ask them to join us. LS said we need to be more creative with an advert MC agreed. MC and LS will work on creating an advert to send out to the community asking for members highlighting the benefits of becoming a member. MG said he doesn't want to see the association collapse.

AOB

LS asked when would we be having our next AGM and when would we be starting the process of collecting subs for 2021 as we have just collected the subs for 2020.

MG said the AGM was usually held in the spring. MC suggested do we really need to supply an envelope with the leaflet as it created extra work and expense? MC also said that the PC uses Royal Mail or private contractors to distribute the Parish Update Magazine and he will look into the costs to see if it was feasible to go along the same route with the NCRA leaflet. MC suggested we take out a page in update magazine with the information and payment details - this would be in addition to the leaflet and was something we used to do in the past.

MG said that the sorting and distributing the leaflet to those who would stuff the envelopes was very time consuming. They also take hours for volunteers to stuff and deliver. It was suggested to hold over further discussions until the next meeting but MG said that he felt we should hold the AGM by the end of June. (**Note:** checked constitution after the meeting. The requirement is to hold the AGM normally by the end of June.)

The meeting closed at 21.00 hrs.